

**School of Health and Human Performance
Dalhousie University**

Request for a Thesis Proposal Meeting (Approval Form)

Please complete this form and submit it to the Graduate Secretary six weeks prior to the date of the Proposal Meeting.

- Before completing this form, it is extremely important that you review the Thesis Regulations section of the Faculty of Graduate Studies [Calendar Section IX](#).
- Please note if you have not already completed a [Graduate Student Program Update](#) form to add your committee to your program of study, it must be completed at the time of submitting this form for a request of a proposal meeting.
- The student/Advisor will recommend to the Graduate Coordinator a Chairperson for their committee which is one of the two Committee Members (not the Supervisor). It is that person who will Chair the Proposal Meeting. It is not mandatory that the Graduate Coordinator attend this meeting.

Student Name: _____ **Banner ID#:** _____

Date of Proposal: _____ **Time:** _____

Thesis Proposal Title: _____

Committee Members: *In addition to your Supervisor, two Committee Members are required for a minimum of three Committee Members. Please refer to the Graduate Handbook under the Thesis Supervisory Committee section for the rules concerning forming committees for your discipline.*

Supervisor's Name: _____ Signature: _____

Name of the recommended Committee member who has agreed to Chair the Proposal Meeting: _____

Committee Member: _____ Dept: _____ Phone #: _____

Committee Member: _____ Dept: _____ Phone #: _____

Please specify which member does not hold FGS Membership Status: _____

This area to be completed by the Graduate Coordinator:

Examining Committee approved: Yes No

Approved by Graduate Coordinator: _____ **Date:** _____

COMMENTS: _____